

**Massey Cancer Center  
Virginia Commonwealth University  
American Cancer Society Institutional Research Grant (ACS IRG)**

**Deadline: September 17, 2007 (revised)**

**Submission & Budget Guidelines**

Massey Cancer Center announces the availability of American Cancer Society Institutional Research Grants for junior faculty to conduct cancer-related research projects.

**Investigator Eligibility**

- Only junior-level faculty members are eligible for the ACS IRG. Junior investigators are faculty within 6 years of their first independent faculty appointment or equivalent (e.g., Assistant Professor, Research Assistant Professor). An individual who is currently an Instructor, but will be appointed as an Assistant Professor by 1/1/2008 is also eligible (a letter from the Department Chair is required). Investigators who have already received a peer-reviewed national research grant are not eligible to apply. NIH Career Development (K) awards do not count as peer-reviewed national research grants for this purpose. Investigators who have received prior support from the ACS Institutional Research Grant are not eligible.
- Citizens, non-citizen nationals, and permanent residents of the United States and its possessions or territories are eligible.
- Non-faculty (e.g., residents, fellows) are not eligible.

**Research Project Criteria**

- The ACS IRG funds innovative cancer research projects that have the potential for future peer-reviewed funding.
- Research projects currently funded through a national research grant will not be accepted.

**Funding Limits**

**ACS IRG awards range from \$5,000 - \$20,000.**

- Allowable expenses include:
  - Research supplies and animal maintenance
  - Technical assistance
  - Domestic travel, when necessary to carry out the proposed research program
  - Publication costs, including reprints
  - Costs of computer time
  - Special fees (pathology, photography, etc.)
  - Stipends for graduate students and postdoctoral assistants if their role is to promote and sustain the project presented by the junior faculty member
  - Equipment costing less than \$2,000. Special justification is necessary for items exceeding this amount, and permission must be obtained from the Society's Extramural Grants Department for the purchase of such equipment.
  - Registration fees at scientific meetings

- Non-allowable expenditures include:
  - Secretarial/administrative salaries
  - Investigator/faculty salary support
  - Tuition
  - Foreign travel; however, special consideration will be given for attendance at scientific meetings held in Canada
  - Books and periodicals
  - Honoraria and travel expenses for visiting lecturers
  - Per-diem charges for hospital beds
  - Non-medical services to patients
  - Construction, renovation, or maintenance of buildings/laboratories
  - Office and laboratory furniture
  - Office equipment and supplies
  - Rental of office or laboratory space
  - Recruiting and relocation expenses
  - Membership dues

**Questions regarding your proposed budget can be addressed to Kathy Johnson, Associate Director for Administration, at (804) 628-1880 or kajohnson@vcu.edu.**

### **Award Period**

The award period for the ACS IRG grant will be one year from January 1, 2008 to December 31, 2008.

### **Submission Guidelines**

- All applications must be submitted using the Massey Cancer Center ACS IRG Application Form. This form and other required forms are found on the Massey Cancer Center website at <http://www.massey.vcu.edu/research/?pid=2005>. The application for an Institutional Research Grant includes:
  - Completed, signed Application for an Internal Research Grant Award (VCU form)
  - Application for an Individual Allocation from American Cancer Society Institutional Research Grant ( which includes biographical information, a statement of compliance, abstracts of the proposed research, project description, and proposed budget)
  - Research Promotion Form
  - The Application for an Internal Research Grant Award should be signed only by the submitting investigator and the appropriate Department Chair.
- The abstracts (technical and lay language) should summarize in 1 page or less the cancer relevance and significance of the proposed studies, the specific aims and expected outcomes, and how the work will contribute to the development of a full research proposal for submission to a national funding organization.
- The description of proposed research in the Application for an Individual Allocation from American Cancer Society Institutional Research grant is limited to 10 pages (minimum of 0.5 inch margin, and font size Arial 11 or equivalent) and should include:
  - Sections A-C (up to 3 pages total)
    - A. Background and relevance
    - B. Preliminary data
    - C. Specific aims

- Section D (up to 3 pages)
    - D. Experimental approaches. This section should include a rationale for each series of experiments, details of experimental methods where appropriate, and expected outcomes of the experiments proposed.
  - Sections E-F (up to 1 page total)
    - E. Significance of the expected results
    - F. Future directions (i.e., how this work will lead to a full proposal to the NIH or another national-level funding agency).
  - Section G (up to 1 page)
    - G. Literature citations
  - Section H (up to 1 page)
    - H. Information indicating that the applicant is an independent researcher (e.g., description of the applicant's research career development plan).
  - Section I (up to 1 page)
    - I. Response to reviewers' comments from previous review (in the case of a revised application).
- The entire application package should be sent directly to the Cancer Center. Do not submit these documents to the VCU Office of Sponsored Programs Administration.

### **Submission Deadline**

The deadline for submitting a completed ACS IRG application is September 17, 2007.

### **Return the original and five (5) copies of the application to:**

Kate Webster  
VCU Massey Cancer Center  
PO Box 980037  
Telephone: 828-0448    FAX: 827-0810

**In addition to submitting hard copies, please email a copy of your application to Kate Webster at [kcwebster@vcu.edu](mailto:kcwebster@vcu.edu).**

## SUMMARY OF SUBMISSION GUIDELINES

<b>Eligible</b>	<b>Junior faculty</b>
<b>Ineligible</b>	<b>Interns, residents, postdoctoral fellows</b>
<b>Other Funding Allowed</b>	<b>No active, nationally competitive research grant (e.g., NIH R29, NIH R01, NSF, ACS); no prior ACS IRG award. A career development (K) award is permitted.</b>
<b>Funding Level</b>	<b>\$5,000 - \$20,000</b>
<b>Award Period</b>	<b>1/1/2008 – 12/31/2008</b>
<b>Deadline</b>	<b>September 15, 2007</b>

## CHECKLIST

√	<b>Application for an Internal Research Grant Award*</b>
√	<b>Application for an Individual Allocation from American Cancer Society Institutional Research Grant #IRG-73-001-34</b> <b>Biographical Information</b> <b>Statement of Compliance</b> <b>Project Abstracts</b> <b>Project Description</b> <b>Proposed Budget</b>
√	<b>Research Promotion Form</b>

\* Only signatures of investigator and his/her Department Chair required.